

POSITION DESCRIPTION



Department: Engagement Services
Program: Sports@Moncrieff
Position: Youth Sports and Wellbeing Facilitator
Reports to: Community Development Officer
Time Commitment: 1pm – 6pm every Thursday afternoon (during school term)
Location: Moncrieff Community Recreation Park (Bon Scott Cres, Moncrieff ACT 2914)

NORTHSIDE COMMUNITY SERVICE VISION, MISSION AND VALUES					
Vision: A fair and inclusive community					
Mission: Providing exceptional services that support people to improve their lives					
Values:	Courage	Integrity	Choice	Innovation	Collaboration

OBJECTIVE (PROGRAM)

Northside’s Community Development Program aims to foster inclusive and supportive communities and reduce social isolation. We identify, develop and acknowledge the strengths that exist within Canberran communities and support and provide opportunities for these to flourish.

Sports@Moncrieff is a free-of-charge program open to all children aged 6 – 16 years in the Moncrieff and surrounding areas. It aims to foster childhood friendships and promote healthy lifestyle choices. The program runs a different sport each week and gives children the opportunity to participate in drills, games and matches in an inclusive, supportive and non-competitive environment. We are often supported by local sporting clubs and currently we host 15-30 children per week. **Sports@Moncrieff** provides children and their parents an attractive and welcoming way to engage with their community.

POSITION

Youth Sport and Wellbeing Volunteers are responsible for delivering the weekly sports program offered in Moncrieff. In collaboration with the Community Development Team and local sports clubs the volunteer will supervise, organise, engage and motivate the children to have a fun and positive experience.

KEY VOLUNTEER RESPONSIBILITIES

- Plan and deliver weekly sports activities (1.5 hrs) to children in the program, at times in conjunction with local sports clubs.
- Supervise and actively engage with children in a range of activities and sports.
- Establish relationships with families, the community, and local clubs where appropriate.
- Assist with set up and pack up of equipment including sports equipment, marquees, tables etc.
- Complete administrative tasks relating to the coordination of the program, including but not limited to data entry, scanning, digital filing, email and phone correspondence, summary reports and organizing afternoon tea.

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- Report any identified risks or concerns in a timely manner.
- Occasionally drive manual equipment van if required and able.
- Other duties as directed.

REQUIREMENTS OF THE POSITION

- A high-energy, positive attitude to deliver services with passion and creativity.
- Competence working with children aged 5-16 yrs, particularly those with challenging behaviours.
- Experience and interest in healthy lifestyles and active sports.
- Long-term commitment to attending weekly sessions.
- Hold current *Working with Vulnerable People Card*, be willing to attain a *First Aid Certificate* and undergo a *Police Check* (at Northside's cost).
- Manual driver's license is desirable but not necessary.

BENEFITS OF VOLUNTEERING@NORTHSIDE

- Work experience in the Community Service Sector.
- A good entry point to Coaching, Teaching, Event Coordination and/or Sports Management.
- Develop your skills in Community Services.
- Provide work references.
- Access training and development opportunities.
- Mileage reimbursed for travel to and from work site.
- Make a difference and contribute to your community.
- Be part of the dedicated and welcoming Northside team!

CONTACT

To express interest please do not hesitate to contact Clinton our volunteer coordinator at:

volunteer@northside.asn.au or (02) 6171 8028