

POSITION DESCRIPTION



Department: Community Services
Position: Pets and Wellbeing Service (PAWS) Volunteer
Reports to: Social Inclusion Coordinator - Aged Care and Inclusion Team
Time Commitment: Monday – Friday (8am - 6pm); Saturday (8am – 12pm): 1-2 hours, weekly or fortnightly

NORTHSIDE COMMUNITY SERVICE VISION, MISSION AND VALUES

Vision: A fair and inclusive community					
Mission: Providing exceptional services that support people to improve their lives					
Values:	Courage	Integrity	Choice	Innovation	Collaboration

POSITION OBJECTIVE

The PAWS Program supports older Canberrans who are unable to care for their pets in the same way they used to. PAWS works with pet owners to provide support with transport for pets to and from vet clinics for health appointments, pet walking, feeding and grooming. Our volunteers and program partners work together to ensure the wellbeing of people's pets during difficult times.

KEY PAWS VOLUNTEER RESPONSIBILITIES

- Make regular visits to the homes of PAWS participants to provide assistance with pet care. Pet care can include walking, washing, brushing, cleaning, transporting pets to vets, groomers and/or boarding facilities and other animal care duties.
- Arrange to meet at mutually agreed times and notify Northside of any changes to the participant support plan.
- Provide social support to PAWS participants.
- Respect the decisions and independence of PAWS participants related to the care and wellbeing of their pet and all other tasks.
- Conduct each visit in a professional, competent and caring manner.
- Contact staff immediately if you have any concerns relating to the health or wellbeing of program participants or their pets.
- Complete a monthly report on visitation hours and provide feedback by completing a quarterly evaluation report.
- Follow all guidelines, policies and procedures provided by Northside.
- Uphold the values of commitment and reliability while respecting the confidentiality and privacy of program participants at all times.
- Complete Volunteer Induction and Training.

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REQUIREMENTS OF THE POSITION

- Hold a current *Working with Vulnerable People Card* and be capable of travelling to client's homes.
- Ability to work and communicate with a diverse range of people from various backgrounds, including older citizens.
- Previous animal care experience.
- Ability to work independently and take responsibility for own actions and behaviour and how this impacts on others.

BENEFITS OF VOLUNTEERING@NORTHSIDE

- Play a significant role in improving social and health outcomes for older Canberrans and their pets.
- Develop your own social support skills and gain skills and experience in animal care.
- Attain references to be used for work or other relevant applications.
- Opportunities to access the training and development activities offered by Northside.
- Kilometre reimbursement.
- Be part of the dedicated, caring and supportive Northside team!

CONTACT US

To express interest, please do not hesitate to contact Clinton our volunteer coordinator via:

Email: volunteer@northside.asn.au

Phone: 6171 8028

